**IH PTSA GRANT GUIDELINES**

**Thank you for your efforts to expand educational opportunities and enhance the learning and social environment at Issaquah High through programs, volunteers, advocacy and financial support.**

**CRITERIA: IH PTSA will consider any item, program or activity that is compatible with our mission (above), and will review applications considering at least the following criteria:**

* **Does IH PTSA Grant foster student learning?**
* **Will IH PTSA Grant have a long-term impact?**
* **Does IH PTSA Grant strengthen our school community?**
* **Does IH PTSA Grant align with IHS building goals?**
* **Does IH PTSA Grant reach a large number of students?**
* **Is IH PTSA the most appropriate funding source? And/or target an underserved population?**

**APPLICATION PROCESS:**

**1) Complete, in detail the IH PTSA Grant Application, available on IH PTSA website.**

**2) Submit applications to the IHS Principal, in the front office, to review feasibility/suitability.**

**3) IH PTSA Grant Review Committee reviews grants, with possible follow-up questions.**

**4) Within timeframe, grant requests will be presented and voted on at IH PTSA GMM.**

**5) If approved, IH PTSA Treasurer will provide a check to grant recipient, upon program invoice.**

**6) Recipients required to provide a program update to IH PTSA after implementation of grant.**

**TIMELINE: PTSA will consider grant proposals at least three times during the 2019-20 school year:**

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| --- | --- |
| Grant Application Due Date: | IH PTSA GMM Vote: |
| FALL: October 18, 2019 | **November 15, 2019** |
| WINTER: January 17, 2020 | **February 14, 2020** |
| SPRING: April 17, 2020 | **May 8, 2020** |

**Questions, contact Shalini Bansal or Sally Porter, IH PTSA Grants Co-Chairs -** [**IHPTSAGrants@gmail.com**](mailto:IHPTSAGrants@gmail.com).

